

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING

Tuesday, June 25, 1985; 8:00 AM
Conference Room, 4305 E. 21st Avenue
Tampa, Florida

MINUTES

The Board of Directors of the Hillsborough Area Regional Transit Authority met in regular session Tuesday, June 25, 1985, at 8:00 AM. The meeting was called to order and presided over by the Chairman, Charles M. Banks.

ROLL CALL:

Board Members Present: Charles M. Banks
Mayor Bob Martinez
Dr. William N. Leonard
Richard N. Maurer
Lawrence J. O'Neil
Councilman John M. King
Robert R. Scott
Commissioner Ron Glickman

Board Members Absent: C. Lawrence Stagg

Others Present: Cliff Hayden, Jr.
Brad Vinson
Neal Meader
Frank Ahedo
Jerry Harris
Rob Gregg
Dennis McDougal
Eric Estell
Irma Capaz
Dennis Hinebaugh
Harry Orr

PRESENTATION BY BOOZ-ALLEN, AND HAMILTON, INC.: MASS TRANSIT CORRIDOR STUDY:

Mr. Mike Ferreri from Booz-Allen, and Hamilton, Inc., made the presentation.

The basic purpose of the study is to identify feasible corridors for future fixed guideway systems. Goals and objectives were developed and put into four basic categories: quality of service, financial feasibility, environmental impact, and social concerns. The study looked at several options including exclusive bus only lanes and automated guideway systems. Several corridors were analyzed basically focusing on existing rights-of-way. Trip information was taken and looked at various physical features of the corridors. Three corridors were selected that looked potential to support some form of higher technology. The three corridors are: North Central, North West, and East (Brandon). Estimates of transit travel will be taken in these three corridors.

APPROVAL OF MINUTES:

Chairman Banks called for approval of minutes of the regular May 23, 1985 meeting, and the special meetings of June 3, and June 5, 1985. Mr. Scott moved to approve, seconded by Mayor Martinez. Minutes unanimously approved.

DRIVER OF THE MONTH:

Mr. Eric Estell, Safety and Training Manager, introduced the driver of the month for May, 1985, Mr. Bobby Lister.

ELECTION OF VICE-CHAIRMAN:

Since the Hillsborough County Commission appointed a new Board Member, the Vice-Chairmanship is vacant.

Chairman Banks opened the floor for nominations. Mayor Martinez nominated Councilman John King, seconded by Mr. Scott. Dr. Leonard nominated Mr. Maurer. Mr. Maurer withdrew his name from the nominations. There being no further nominations, Chairman Banks called for a vote. Councilman John King was unanimously elected Vice-Chairman.

RESOLUTION #85-28: APPRECIATION TO COMMISSIONER RODNEY COLSON:

Dr. Leonard moved to adopt, seconded by Councilman King. Resolution #85-28 unanimously adopted.

RESOLUTION #P-85-24: AUTHORIZING A 25¢ FARE FOR THE "DOWNTOWNER":

There was Board discussion on the proposed 25¢ fare. Mr. Maurer moved that the fare structure being proposed be deferred until October 1, 1985, Dr. Leonard seconded the motion.

The Board asked staff to provide cost and revenues in operating the service before considering the fare again on October 1. The Board would like a report on what other cities that run a downtown circulation system charge or do not charge by way of a fare.

Chairman called for vote on the motion to defer. Motion unanimously approved.

RESOLUTION #P-85-25: AUTHORIZING EXECUTION OF JPA WITH THE STATE FOR 20 REPLACEMENT BUSES:

Brief discussion. Mr. Maurer moved to adopt, seconded by Mr. Scott. Resolution #P-85-25 unanimously adopted.

RESOLUTION #P-85-26: AUTHORIZING THE HIRING OF A MARKETING FIRM FOR SPECIAL MARKET RESEARCH FOR THE DALE MABRY PROJECT:

Brief discussion. Dr. Leonard moved to adopt, seconded by Mayor Martinez. Resolution #P-85-26 unanimously adopted.

RECOMMENDATION ON AUDIT FIRM FOR FY85 AUDIT:

The Board Committee interviewed three firms for the FY85 audit. Only two firms submitted fee proposals. Awarding of the contract carries the stipulation that at least 15% of the contract be handled by a subcontractor and, after consideration, the Committee is recommending that the two firms consider a joint venture. The Board suggested modifying the contract to give options for renewal. The Committee is recommending award of the contract to the firm of Henry Ennis, Flischel, Pope & Hardy, P.A., Certified Public Accountants, with certain modifications for renewal options and the participation of the firm of McQuay, Garrett, Sullivan & Co., Certified Public Accountants. Councilman King moved to accept the recommendation seconded by Mr. Scott. Mayor Martinez stated that the firm of Henry Ennis, Flischel, Pope & Hardy, P.A. is the firm that does his income tax and he made that declaration before casting his vote. Motion to approve the contract unanimously carried.

STAFF REPORTS:**a) Janitorial Contract - Request for Set-Aside for DBE:**

Mr. Hayden explained that we are in an area of not providing enough money for DBE and the opportunity has arisen to set-aside award of the janitorial contract. Mr. Maurer moved to accept staff's recommendation and authorize to proceed with the DBE set-aside. Dr. Leonard seconded the motion. Motion unanimously carried.

b) FTA Legislation and other State Legislation:

The FTA Legislation did not pass, but did go through both the House and Senate Committees. The Bill that did pass is called the "Transportation Reform, Accountability and Cooperation Act of 1985". The two basic things this Bill does is allow for a significant increase in gasoline tax and calls for creation of a Metropolitan Transportation Authority. There are some dangerous areas in this Bill. A meeting of the Florida Transit Association Board has been scheduled for July 10, in the HART Board Room to discuss the Bill. Dr. Leonard requested that our attorney, Mr. Mike Nuechterlein, analyze the Bill.

c) Presentation on FY86 Budget:

Some of the major factors in the budget were presented. A Budget Committee meeting will be scheduled to discuss all budget items in detail.

d) Bus Shelter Report:

The shelters are being utilized with some operational problems. A supervisor is located at the stop to assist passengers. Survey shows the stop is now being utilized by about 1,700 patrons. There has been a shift from the Courthouse stop to other downtown stops. Staff intends to survey other downtown bus stops.

e) RFP on Engineer/Architect for Transit Mall:

The Request for Proposal has been completed and is currently being reviewed by the Florida Department of Transportation.

f) New System Map:

No Comments - No Questions

g) Sale of 23 - 1971 Buses:

Staff has advertised for bids to sell the twenty-three buses. There was Board discussion on the sale of buses versus remanufacturing them. We are required as part of the UMTA Grant to dispose of the buses. The Board would like in the future to consider the option of remanufacturing buses instead of selling.

h) Status of Five Year Study:

The final report from the consultant should be ready this week.

i) Status of UMTA Grants:

The FY85 Operating Grant remains in Washington and has not been released.

The Transitway Project Grant is still pending.

j) Lakeview Park-n-Ride:

Construction is going well and we should be able to start service August 1.

k) Gandy Bridge Park-n-Ride:

No Comments - No Questions

l) Financial Report - May:

The increase in fringe benefits is mainly due to the increase in Worker's Compensation premium.

m) Ridership Report - May:

No Comments - No Questions

OLD BUSINESS:

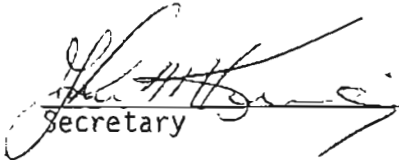
None

NEW BUSINESS:

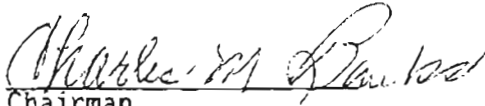
Mr. Hayden passed out article on Goals and Objectives. The Safety Report will be scheduled for the July Board meeting.

Meeting adjourned at 9:25 AM.

Respectfully submitted,


Secretary

Approved:


Chairman

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING

Tuesday, June 25, 1985; 8:00 AM
Conference Room, 4305 E. 21st Avenue
Tampa, Florida

A G E N D A

1. Roll Call
2. Presentation by the consulting firm of Booz-Allen; Mass Transit Corridor Study
3. Approval of Minutes: Regular Meeting, May 23, 1985
Special Meeting, June 3, 1985
Special Meeting, June 5, 1985
4. Driver of the Month: May - 1985
5. Election of Vice-Chairman
6. Resolution #85-28: A resolution of appreciation to Commissioner Rodney Colson
7. Resolution #P-85-24: A resolution authorizing a 25¢ fare for the "Downtownner".
8. Resolution #P-85-25: A resolution authorizing execution of a JPA with the State for 20 replacement buses.
9. Resolution #P-85-26: A resolution authorizing the hiring of a marketing firm for special market research for the Dale Mabry Project.
10. Recommendation on audit firm for FY85 audit: Chairman Banks
11. Staff Reports:
 - a) Janitorial Contract - Request for set-aside for DBE
 - b) FTA Legislation and other State Legislation
 - c) Presentation on FY86 Budget
 - d) Bus Shelter Report
 - e) RFP on engineer/architect for transit mall

11. Staff Reports (continued)

- f) New System Map
- g) Sale of 23 - 1971 buses
- h) Status of Five Year Study
- i) Status of UMTA Grants: FY85 Operating
Transitway Project
- j) Lakeview Park-n-Ride
- k) Gandy Bridge Park-n-Ride
- l) Financial Report - May
- m) Ridership Report - May

12. Old Business

13. New Business

Adjourn

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

BOARD OF DIRECTORS MEETING
Conference Room, 4305 E. 21st Avenue
Tampa, Florida

MINUTES

The Board of Directors of the Hillsborough Area Regional Transit Authority met in regular session on Thursday, May 23, 1985, at 8:00 AM. The meeting was called to order and presided over by the Chairman, Charles M. Banks.

ROLL CALL:

Board Members Present: Charles M. Banks
Commissioner Rodney Colson
Mayor Bob Martinez
Dr. William Leonard
Richard Maurer
Lawrence J. O'Neil
Councilman John King
Robert Scott

Board Members Absent: C. Lawrence Stagg

Others Present: Cliff Hayden, Jr.
Brad Vinson
Harry Orr
Neal Meader
Frank Ahedo
Jerry Harris
Rob Gregg
Dennis McDougal
Eric Estell
Irma Capaz
Les Weakland
Mike Nuechterlein

APPROVAL OF MINUTES:

Chairman Banks called for approval of the minutes of the April 25, 1985, regular meeting and the May 10, 1985, special meeting. Mr. Scott moved to approved, seconded by Commissioner Colson. Minutes approved unanimously.

DRIVER OF THE MONTH:

Mr. Eric Estell introduced the Driver of the Month for April, Operator Peggy Dahl.

RESOLUTION #P-85-17: APPROVING THE FARES AND SERVICE HOURS FOR THE HARBOUR ISLAND PEOPLE MOVER:

Mr. O'Neil stated that his law firm represented the developer and Island Transit Corporation and, therefore, because of conflict of interest will abstain from voting.

Mr. Chuck Smith from Harbour Island was present. Mr. Smith was asked about the running time of the people mover. Mr. Smith stated that the Resolution only gives a minimum running time and it is intended to keep running the people mover until the island empties. Mr. Scott moved to adopt, seconded by Councilman King. Resolution P-85-17 adopted with one abstention.

RESOLUTION #P-85-18: BUDGET ADJUSTMENT:

Mr. Hayden explained that this Resolution transfers \$106,000 of money that was left over from the 27 bus grant into the capital reserve.

Mr. Maurer moved to adopt, seconded by Commissioner Colson. Resolution P-85-18 unanimously adopted.

RESOLUTION #P-85-19: BUDGET ADJUSTMENT:

Mr. Hayden explained that money was being transferred out of the fuel account into utilities, contractual services, liability insurance and worker's compensation.

Dr. Leonard moved to adopt, seconded by Mr. Scott. Resolution P-85-19 unanimously adopted.

RESOLUTION #P-85-20: AUTHORIZING A SUMMER PASS FOR STUDENTS:

Brief discussion. Mr. O'Neil moved to adopt, seconded by Councilman King. Resolution P-85-20 unanimously adopted.

RESOLUTION #P-85-21: AUTHORIZING JPA WITH FDOT FOR GANDY/ST. PETE EXPRESS:

Mr. Hayden explained that basically our share of the service will be the Interbay Express we currently run. A joint marketing effort with Pinellas Suncoast will be done to promote service. The marketing funds are included in the JPA. This is Phase I of the Program, and Phase II will be run by Pinellas Suncoast.

Dr. Leonard moved to adopt, seconded by Commissioner Colson. Resolution P-85-21 unanimously adopted.

TRANSIT BOARD DEVELOPMENT CONFERENCE - REPORT BY COUNCILMAN JOHN KING:

Councilman King attended the conference held in Jacksonville and sponsored by UMTA and the University of North Florida. The thrust of the conference was basically the Board's role and Board communication with staff, the

community, funding issues and input on creative funding concepts. Many of the things recommended at the conference for the Board and staff to do is already being done by HART. One of the major things is the monthly summary update which the HART Board is already receiving. HART is fortunate in funding compared to other transit systems. We are fortunate in that our ridership is increasing where other transit systems have declining ridership. Some of the suggestions on how to improve funding dealt with route leasing, short lining certain times of the day, and others. One of the major topics was that the federal government would be less and less involved in funding transit systems.

Councilman King has handouts that will be passed out to the Board Members.

STAFF REPORTS:

Status of Bus Shelters at the Federal Building:

Mr. Hayden stated that as the Board requested, he has sent a letter to Judge Hodges requesting a meeting to discuss the situation. A meeting has been arranged for next Tuesday (May 28) at 5:00 PM.

Since the special Board Meeting, our attorneys have completed the title search. The property is owned by the City of Tampa. It is a State Highway and the State has some jurisdiction over what gets built on the property. We have located a computer run from the City of Tampa which lists umbrella canopy at the corner of Zack and Florida. Our Transition Agreement does not list a location, but does list umbrella canopy. We have tried to meet with Mr. Bob Hester of GSA, but he did not want to meet without first talking to Judge Hodges. Mr. Hayden has requested that Mr. Hester attend the meeting. Chairman Banks recommends that we follow through on what the Board decided to do at the last special meeting, and that is to meet with the Judge and work out something that is acceptable to all. The outcome of the meeting on Tuesday should put us in a position to make a determination on what our next step will be.

Councilman King stated he was concerned about prolonging this entire question. The Judge's last correspondence does not indicate any desire to compromise and raises other issues. Councilman King hopes that Tuesday will produce a settlement.

Chairman Banks stated that just as a practical matter a compromise is worth pursuing. If we take some other course of action, we do not know what legal steps will be taken that could tie us up for months.

Policy on Board/Employee Statements to the Press:

Chairman Banks asked staff to draw up a policy on statements to the press in order to avoid confusion on the position of the Board and the position of the Transit Authority on administrative matters. Chairman Banks asked for Board approval of the policy. Mr. Maurer moved to approve, seconded by Councilman King. Policy on Board/Employee Statements to the Press unanimously approved.

Fuel Tank Leak:

Mr. Hayden reported that the fuel tank leak is not as severe as originally thought. The tanks have been inspected and they are sound. The firm hired to do the EPA testing is preparing a letter saying that the leak was fairly minor and we should not be required to do all the testing originally imposed. We are probably looking at \$15,000 worth of expenditures. We are looking at the original specifications along with the change orders and the City Code to find out if anybody is liable for the expense. If the system was not installed as per specification, then we have a recourse to go after either the general contractor or the subcontractor.

Lakeview Park-n-Ride:

The Lakeview Park-n-Ride is under construction and looking at an opening date around August 1, 1985.

UMTA Grants:

The FY85 Operating and the 20 Bus Replacement Grants are in Washington waiting for release. The Downtown Terminal Grant is in Atlanta and the analysis has been completed to be sent to Washington.

Status of Downtown Terminal/Transitway:

We are investigating the ownership and approximate value of four sites at the North end of downtown. We should be in a position next month to review the blocks and try to make a decision on which would be the best site. We will be meeting with the City to discuss their plans for the North end of downtown and what we hope to do on Marion Street.

Report on Personnel Committee Meeting:

The Personnel Committee met to discuss some minor organizational changes. The establishment of a new position was requested. This position would be Director of Research and Development and would be temporary for about one year. This position would handle the detailed work on the re-routing of the buses during construction of the Marion Street mall, time schedules, the completed five year study for the new and modified routes. The Personnel Committee reviewed the plans and supports the creation of the new position and personnel assignment changes. No Board action is necessary.

Mr. O'Neil asked for a list of committees to be sent to the Board Members.

April Ridership:

Mr. Hayden commented that the ridership continues to increase.

April Financial Statement:

No comments - No questions

Old Business:

None

New Business:

Mayor Martinez would like to know the status of putting out requests for proposals for audits and other services.

Dr. Leonard is very pleased with the safety report and would like to set aside some time at a future meeting to comment and clarify some questions. Chairman Banks stated this would be put on the agenda for the next meeting.

Mr. O'Neil asked for an explanation of the Worker's Compensation premium.

Mr. Meader explained that there are two factors involved. One is that the State Insurance Department sets the rate by classification and we have no control over the rate. The other is what is called experience which is either a credit or a premium. Our premium has gone up based on our experience. These rates are set by the State.

Mr. Maurer asked about the possibility of the Florida Transit Association pooling the Worker's Compensation coverage for all the systems in the State.

Chairman Banks stated that the Board has requested to look into the possibility of self-insurance and it is something the Board will consider.

Meeting adjourned at 8:55 AM.

Respectfully submitted,

Secretary

Approved:

Chairman

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

SPECIAL BOARD OF DIRECTORS MEETING
Conference Room, 4305 E. 21st Avenue
Tampa, Florida

MINUTES

A special meeting of the Board of Directors of the Hillsborough Area Regional Transit Authority was held on Monday, June 3, 1985, at 8:00 AM. The meeting was called to order and presided over by the Chairman, Charles M. Banks.

ROLL CALL:

Board Members Present: Charles M. Banks
C. Lawrence Stagg
Mayor Bob Martinez
Richard Maurer
Lawrence J. O'Neil
Robert Scott
Commissioner Ron Glickman

Board Members Absent: Dr. William Leonard
Councilman John King

Others Present: Cliff Hayden, Jr.
Brad Vinson
Harry Orr
Neal Meader
Frank Ahedo
Rob Gregg
Dennis McDougal
Irma Capaz
Mike Nuechterlein

Chairman Banks stated that this special meeting was called for the purpose of dealing with the problem of our bus shelters which were removed from in front of the Federal Courthouse.

Chairman Banks went on to state that some kind of acceptable arrangement was being sought for both the Transit Authority and the Federal Judges. A meeting was scheduled with Chief Judge Hodges, but due to a conflict in the Judge's schedule, the meeting was cancelled. Our attorney was directed to continue negotiations with the Chief Judge, and an arrangement has been worked out that is acceptable to the Federal Judges. Chairman Banks recommends that we accept the arrangement.

This arrangement would locate new shelters on Zack Street North of the Federal Building. The shelters would face South, or the approaching buses as they come up Florida Avenue. This is a temporary measure until we get our permanent set up on Marion Street.

Chairman Banks said we have three choices:

- 1) Do nothing (which is unacceptable)
- 2) Possible extended period of litigation
- 3) Accept this arrangement (which is recommended)

Mr. Scott would be in favor of accepting this arrangement if we are going to provide adequate shelter for our bus riders.

Mr. Scott moved to accept the recommendation to place the shelters in the northwest section of the Federal Building as shown on the sketch that was presented. Mr. O'Neil seconded the motion.

There was further discussion.

The shelters will seat about 15 people and provide a shaded area for waiting passengers.

Mr. Bob Gilder, NAACP President, stated that this is a possible solution to the problem of having a stalemate with the Judge. Mr. Gilder feels that if this is accepted it is a way out for everybody, but still thinks somebody owes the poor people who ride the bus an apology for the hardship, the interruption, and the disrespect that they have been shown.

Mr. Randy Graham, representing the League of Young Voters, stated he appreciates the Board's efforts in trying to resolve this problem. The shelters were in front of the Federal Building for 14 years and up to now have had no problems. It is not fair, we pay our taxes and have no voice. Legal steps can be taken because just removing the benches and having them put around the corner is not solving the problem.

Mayor Martinez asked who would be working with the drivers. Mr. Hayden stated that assuming the Board passed this recommendation, supervisors would be there for the first couple of weeks until the people and the drivers get used to the new situation. This is not the best solution, but it is a solution that will offer some shelter and some benches for the riders.

Mayor Martinez stated we have to make sure it works. This should not be just a place for benches to solve the dispute between two agencies. We should go on record that we will spend whatever money is required for the benches to be moved again if in fact the people will not sit here because they are afraid they will miss their bus.

Mr. O'Neil suggested we take it for a trial period.

Mr. Maurer stated that the motion could be amended to accept the recommendation and review the situation after a 60-day period.

Mr. Scott amended his motion to review the situation after a 60-day period.

Mr. O'Neil amended his second with the understanding that if we found out prior to 60 days that it is not working, then this Board should act.

Mr. Bob Gilder would like the Authority to get some kind of input from the riders. Chairman Banks stated this would be done.

Mr. Stagg asked about the status of the Federal Grant and what is the predicted construction time on Marion Street once the Federal funds are released.

Mr. Hayden stated we are still waiting for grant approval. We are hoping to put out the Request for Proposal for architect/design by next week. We hope to be well underway with construction early next year.

Chairman asked for vote on the motion.

Motion carried unanimously.

Meeting adjourned at 8:24 AM.

Respectfully submitted,

Secretary

Approved:

Chairman

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY

SPECIAL BOARD OF DIRECTORS MEETING
Conference Room, 4305 E. 21st Avenue
Tampa, Florida

MINUTES

A special meeting of the Board of Directors of the Hillsborough Area Regional Transit Authority was held Wednesday, June 5, 1985, at 8:00 AM. The meeting was called to order and presided over by the Chairman, Charles M. Banks.

ROLL CALL:

Board Members Present: Charles M. Banks
Richard Maurer
Lawrence J. O'Neil
Councilman John King
Robert Scott
Commissioner Ron Glickman

Board Members Absent: Mayor Bob Martinez
C. Lawrence Stagg
Dr. William Leonard

Others Present: Cliff Hayden, Jr.
Brad Vinson
Harry Orr
Neal Meader
Rob Gregg

RESOLUTION #P-85-22: APPROVAL OF STATE JPA FOR THE UNIVERSITY MALL TERMINAL:

No discussion.

Mr. Scott moved to adopt, seconded by Mr. O'Neil. Resolution #P-85-22 unanimously adopted.

RESOLUTION #P-85-23: APPROVAL OF STATE JPA FOR THE DOWNTOWN TERMINAL:

Brief discussion.

Mr. Maurer moved to adopt, seconded by Councilman King. Resolution #P-85-23 unanimously adopted.

Meeting adjourned at 8:07 AM.

Respectfully submitted,

Secretary

Approved:

Chairman

RESOLUTION NO. 85-28

A RESOLUTION OF APPRECIATION COMMENDING THE DEDICATED LEADERSHIP EXHIBITED BY HILLSBOROUGH COUNTY COMMISSIONER RODNEY COLSON DURING HIS TENURE AS A MEMBER OF THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY: MARCH 23, 1983 THROUGH MAY 28, 1985.

WHEREAS, RODNEY COLSON was appointed by the Board of Hillsborough County Commissioners to serve as one of the directors of the Hillsborough Area Regional Transit Authority; and,

WHEREAS, during the Authority's initial five years, a substantial amount of personal time, effort and leadership was required by COMMISSIONER COLSON in order for the Authority to assume public ownership of transit services, secure a long term dedicated funding source and bring about major expansion of transit services; and,

WHEREAS, RODNEY COLSON has, through his role as Vice-Chairman of the Board of Directors, provided the leadership and support necessary for the Authority to undertake the improvements mandated by our growing community; now therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY THAT:

The Board of Directors of the Hillsborough Area Regional Transit Authority deeply appreciates the time, effort and leadership exhibited by COMMISSIONER RODNEY COLSON during his term on the Authority's Board of Directors; March 23, 1983 through May 28, 1985. It is recognized that as a direct result of COMMISSIONER COLSON'S insight into the public transit needs of the community, major expansion of bus service was initiated and necessary bus routing changes were undertaken which dramatically altered bus routing of the past forty years. COMMISSIONER RODNEY COLSON has played a key role in providing a new image and a new direction for transit services in Hillsborough County.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY ON JUNE 24, 1985.

Charles M. Banks, Chairman

Dr. William Leonard, Director

C. Lawrence Stagg, Secretary

Richard Maurer, Director

Mayor Bob Martinez, Director

Councilman John M. King, Director

Commissioner Ron Glickman, Director

Lawrence J. O'Neil, Director

Robert Scott, Director

A RESOLUTION ESTABLISHING A TWENTY-FIVE CENTS ONE-WAY FARE FOR THE NEW "DOWNTOWNER" CIRCULATOR SERVICE.

WHEREAS, the operation of the "Free Bee" was originally funded by the State of Florida Department of Transportation as part of a demonstration project, but in recent years has not received any such operating assistance; and,

WHEREAS, the Hillsborough Area Regional Transit Authority recognizes the need for expanded circulator bus service to accommodate the continued growth and development of downtown Tampa; and,

WHEREAS, the Hillsborough Area Regional Transit Authority and the Florida Department of Transportation have cooperated in the sale of the "Free Bee" vehicles to refurbish and create distinct looking, reliable, circulator vehicles; and,

WHEREAS, there exists an interest for shuttle service between Ybor City and downtown Tampa; and,

WHEREAS, a need exists to establish a cash fare for the new circulator service that HART is instituting; now therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY THAT:

Section 1. A one-way cash fare of twenty-five cents (25¢) is hereby established for the "Downtowner" circulator service.

Section 2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY ON _____, 1985.

CHARLES M. BANKS, CHAIRMAN
BOARD OF DIRECTORS

ATTEST:

SECRETARY

A RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE AND THE SECRETARY TO ATTEST TO AN AGREEMENT BETWEEN THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY AND THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR FINANCIAL ASSISTANCE IN THE ACQUISITION OF TWENTY (20) ADVANCE DESIGN TRANSIT COACHES AND RELATED TRANSIT EQUIPMENT AND FACILITIES.

WHEREAS, HART has applied for and anticipates approval of a Federal grant for the acquisition of twenty (20) transit coaches and related equipment and facilities; and,

WHEREAS, it is the policy of the State of Florida Department of Transportation to assist in the acquisition of transit capital equipment in an amount equal to fifty percent (50%) of the non-Federal share of said equipment; and,

WHEREAS, the Authority will be required to budget sufficient funds in its FY85 Capital Budget to undertake the local share of ten percent (10%) of this capital acquisition project; now therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY THAT:

Section 1. The Chairman is authorized to execute and the Secretary to attest to a Joint Participation Agreement between HART and FDOT for the acquisition of twenty (20) advance design transit coaches and related equipment and facilities as generally described in the project budget.

Section 2. The Executive Director is authorized to furnish such additional information or assistance as may be required to satisfy the requirements of the Agreement.

Section 3. The transfer and reallocation of \$63,287 within the fiscal year 1985 Operating and Capital Budget as detailed below is hereby authorized and approved.

Transfer From:

Capital Reserve	\$63,287
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Transfer To:

20 Bus Replacement Project	\$63,287
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Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY ON _____, 1985.

CHARLES M. BANKS, CHAIRMAN
BOARD OF DIRECTORS

ATTEST:

SECRETARY

A RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE CONTRACT DOCUMENTS WITH THE RESEARCH FIRM OF PROFESSIONAL RESEARCH SERVICES (PRS) FOR A MARKETING RESEARCH STUDY RELATED TO THE DALE MABRY EXPRESS BUS PROGRAM TO THE WESTSHORE BUSINESS DISTRICT.

WHEREAS, the Hillsborough Area Regional Transit Authority and the Florida Department of Transportation have entered into a Joint Participation Agreement providing for 100% State funding of marketing efforts related to the Dale Mabry Express Bus Program; and,

WHEREAS, the Hillsborough Area Regional Transit Authority has adequately advertised and issued a request for proposals from qualified research and marketing firms; and,

WHEREAS, a Selection Committee composed of HART and FDOT representatives have reviewed and evaluated responsive proposals and have selected Professional Research Services to perform said marketing research study; now therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY THAT:

Section 1. The Chairman is authorized to execute an acceptable contract between the Hillsborough Area Regional Transit Authority and Professional Research Services based on a cost estimate of:

- a) Phase I: Market Research Fixed Price = \$9,625
- b) Phase II: Marketing Campaign - Cost plus 10% basis

Section 2. The execution of said contract with Professional Research Services will be contingent upon FDOT approval.

Section 3. The Executive Director is authorized to furnish such additional information or assistance required to satisfy the requirements of the accepted contract.

Section 4. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY ON _____, 1985.

CHARLES M. BANKS, CHAIRMAN
BOARD OF DIRECTORS

ATTEST:

SECRETARY

HILLSBOROUGH AREA REGIONAL TRANSIT AUTHORITY
SUMMARY STATEMENT OF OPERATING REVENUES AND EXPENSES
FOR THE MONTH OF May, 1985

	<u>THIS MONTH LAST YEAR</u>	<u>CURRENT MONTH</u>	<u>CURRENT MONTH BUDGET</u>	<u>YEAR TO DATE ACTIVITY</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE BUDGET VARIANCE</u>	<u>ANNUAL BUDGET</u>
REVENUES:							
Passenger Fares	\$ 260,743	\$ 305,337	\$ 300,000	\$ 2,337,937	\$ 2,304,000	\$ 33,937	\$ 3,499,200
Charter Revenue	6,063	10,847	10,000	74,378	78,000	(3,622)	131,000
Other System Revenue	<u>18,802</u>	<u>31,577</u>	<u>70,000</u>	<u>225,949</u>	<u>180,000</u>	<u>45,949</u>	<u>225,000</u>
Sub-Total System Revenue	\$ 280,608	\$ 347,759	\$ 330,000	\$ 2,638,264	\$ 2,562,000	\$ 76,264	\$ 3,855,200
Ad Valorem Tax Revenue	Ø	Ø	Ø	4,073,460	4,073,460	Ø	4,073,460
Current Use of Fund Balance	Ø	Ø	Ø	260,000	260,000	Ø	260,000
UMTA Operating Revenue	335,154	386,317	380,000	2,750,043	2,833,000	(82,957)	4,277,135
State Operating Revenue	<u>19,997</u>	<u>22,482</u>	<u>40,000</u>	<u>187,094</u>	<u>305,000</u>	<u>(117,906)</u>	<u>495,575</u>
Sub-Total System Subsidy	\$ 355,151	\$ 408,799	\$ 420,000	\$ 7,270,597	\$ 7,471,460	(200,863)	\$ 9,106,170
TOTAL OPERATING REVENUE	<u>\$ 635,759</u>	<u>\$ 756,558</u>	<u>\$ 750,000</u>	<u>\$ 9,908,861</u>	<u>\$10,033,460</u>	<u>(124,599)</u>	<u>\$ 12,961,370</u>
EXPENSES:							
Direct Labor:	\$ 72,380	\$ 88,303	\$ 84,000	\$ 665,728	\$ 667,000	\$ 1,272	\$ 1,011,390 *
Administration	304,926	343,319	332,000	2,515,989	2,517,000	1,011	3,815,670
Transportation	67,637	80,270	81,000	577,582	578,000	418	901,615
Maintenance	166,110	274,416	300,000	1,857,557	1,860,000	2,443	2,671,075
Fringe Benefits	140,679	144,879	183,000	1,038,933	1,416,000	377,067	1,945,940
Fuel and Oil	34,107	13,783	14,000	190,455	193,000	2,545	269,465
Outside Services	106,238	102,677	100,000	665,822	670,000	4,178	1,002,975
Parts and Supplies	16,887	40,054	55,000	203,748	205,000	1,252	450,500
Insurance Premiums	4,877	13,897	15,000	174,780	176,000	1,220	193,345
Tax Collector & Property Appraiser Fees	10,189	3,325	25,000	91,018	94,000	2,982	137,500
Utilities	15,151	1,240	10,000	94,859	120,000	25,141	186,100
Marketing & Promotion	1,547	3,253	3,600	28,518	29,200	682	44,000
Legal	20,494	31,167	30,000	151,972	157,300	5,328	216,895
Other Operating Expenses	<u>6,556</u>	<u>6,506</u>	<u>6,506</u>	<u>52,051</u>	<u>52,051</u>	<u>Ø</u>	<u>87,900</u>
13(c) Back Pension Payment	\$ 973,778	\$ 1,147,089	\$ 1,239,106	\$ 8,309,012	\$ 8,734,551	\$ 425,539	\$ 12,961,370
TOTAL OPERATING EXPENSES	<u>\$ (338,019)</u>	<u>\$ (390,531)</u>	<u>\$ (489,106)</u>	<u>\$ 1,599,849</u>	<u>\$ 1,298,909</u>	<u>\$ 300,940</u>	<u>Ø</u>
NET OF REVENUE OVER EXPENSES							

ROUTE	TYPE OF FARE	THIS MONTH		LAST MONTH		THIS MONTH		LAST YEAR		CURRENT YTD	LAST YTD	%
		AMOUNT	%	AMOUNT	%	AMOUNT	%	AMOUNT	%			
SUMMARY TOTALS												
CHR	CHARTER PASSENGERS	4407.00	76.14	2502.00	76.14	1500.00	193.80	21813.00	4389.00	396.99		
EH	ELDERLY/HANDICAPPED	31802.00	1.97	31187.00	1.97	24999.00	27.67	235436.00	149976.00	56.98		
EHT	E/H TRANSFERS	655.00	14.11	574.00	14.11	382.00	71.47	4492.00	3027.00	48.40		
OP	OFF-PEAK PASSENGERS	209214.00	3.60	217037.00	3.60	218080.00	4.07	173225.00	1697944.00	1.49		
OPT	OFF-PEAK TRANSFERS	80957.00	99	80166.00	99	82185.00	1.49	640285.00	82185.00	679.08		
PP	PEAK-HOUR PASSENGERS	195071.00	72	196492.00	72	183215.00	6.47	1531983.00	1326579.00	15.48		
PPT	PEAK PERIOD TRANSFER	83024.00	98	83091.00	98	79875.00	3.94	643517.00	1096216.00	41.30		
RP	REGULAR ROUTE PASSES	12992.00	1.84	12357.00	1.84	9415.00	37.99	88523.00	67605.00	30.94		
S	SCHOOL PASSENGERS	16189.00	30.93	12365.00	30.93	13882.00	16.62	105168.00	78764.00	33.52		
TR	FREE-BEE PASSENGERS	8059.00	5.87	7612.00	5.87	12073.00	33.25	65272.00	83077.00	21.4		
X	EXPRESS PASSENGERS	21415.00	10	21436.00	10	21052.00	1.72	172023.00	155142.00	10.8		
XP	EXPRESS PASSES	29567.00	1.73	29064.00	1.73	19107.00	54.74	217843.00	134243.00	62.28		
TOTAL PASSENGERS		697152.00	13	694283.00	13	665675.00	4.16	5499580.00	4879147.00	11.59		
TOTAL REVENUE		306504.84	29	305618.30	29	264951.96	15.68	2409858.81	2086803.89	15.48		
REVENUE HOURS		38381.01	3.96	36917.53	3.96	36369.02	5.53	289951.71	253742.82	14.27		
DEADHEAD HOURS		3532.82	2.10	3460.03	2.10	3261.02	8.33	28663.36	20048.59	42.97		
TOTAL HOURS		41913.83	3.80	40377.56	3.80	39630.04	5.76	318615.07	273791.41	16.37		
REVENUE MILES		579418.30	2.56	564942.00	2.56	551151.60	5.13	4386885.60	3803233.40	15.35		
DEADHEAD MILES		63040.10	3.37	60982.60	3.37	48512.20	29.95	470999.00	300033.60	56.98		
TOTAL MILES		642458.40	2.64	625924.60	2.64	599663.80	7.14	4857884.60	4103267.00	18.39		
PASSENGERS PER REVENUE HOUR		18.06	3.99	18.81	3.99	18.30	1.31	18.79	19.23	2.29		
PASSENGERS PER REVENUE MILE		1.20	2.44	1.23	2.44	1.21	.83	1.24	1.28	3.13		
REVENUE PER REVENUE HOUR		7.99	3.50	8.28	3.50	7.29	9.60	8.31	8.22	1.09		
REVENUE PER REVENUE MILE		.53	1.85	.54	1.85	.48	10.42	.55	.55	.00		